

Maneely & Co Ltd

16 Market Square - Dungannon - Co. Tyrone - BT70 1AB
(028) 8772 7799 info@maneely.com

RENTAL APPLICATION FORM

PROPERTY ADDRESS: _____

APPLICANT 1

APPLICANT 2

1. PERSONAL DETAILS

TITLE: _____

FIRST NAME: _____

SURNAME: _____

DATE OF BIRTH: _____

N.I. NUMBER: _____

CURRENT ADDRESS: _____

PREVIOUS ADDRESS: _____

TELEPHONE NO: _____

EMAIL ADDRESS: _____



APPLICANT 1

APPLICANT 2

NUMBER OF CHILDREN: _____

HAVE YOU ANY PETS? _____

HOW SOON COULD YOU MOVE IN TO THE PROPERTY? _____

2. CURRENT ACCOMMODATION:

STATUS OF CURRENT ADDRESS: _____
(Rented/owned etc)

REASON FOR LEAVING : _____
(If Applicable)

LANDLORD/AGENT NAME: _____

ADDRESS: _____

TELEPHONE NO: _____

DO YOU CURRENTLY RECEIVE HOUSING BENEFIT? (CIRCLE) YES NO YES NO

IF YES, HOW MUCH PER WEEK? _____

3. FINANCIAL DETAILS

EMPLOYMENT STATUS: _____

PROFESSION: _____

EMPLOYER: _____

EMPLOYER ADDRESS: _____

EMPLOYER TELEPHONE NO: _____

4. REFERENCES

Please provide details of two references, who cannot be family members, who will vouch for your character.
PREFERENCE WILL BE GIVEN TO THOSE WHO CAN PROVIDE EMPLOYER AND PREVIOUS LANDLORD DETAILS.

	REFERENCE 1	REFERENCE 2
NAME :	_____	_____
ADDRESS:	_____	_____
TELEPHONE NO.	_____	_____
PROFESSION:	_____	_____
RELATIONSHIP TO YOU:	_____	_____

5. GUARANTOR (Must be a home owner)

Please provide details of the guarantor who will be required to show proof of home ownership co-sign the lease.

NAME :	_____
ADDRESS:	_____
TELEPHONE NO.	_____
PROFESSION:	_____
RELATIONSHIP TO YOU:	_____

6. DECLARATION

I confirm that the information contained in this applications is true. I have obtained permission from my employer and landlord/agent to use their contact details and agree that they can disclose any information requested by Maneely & Co Ltd in connection with this application. By signing this, I also consent for Maneely & Co Ltd to use, retain and share my personal information contained within for the purposes of this application. If my application is unsuccessful, I have the right to request that this form is returned to me or destroyed. I accept that Maneely & Co Ltd will not use this information for any other reason other than the purpose of this application unless requested by me. I understand that I can visit Maneely & Co Ltd website for their full data protection policy and privacy notice.

	APPLICANT 1	APPLICANT 2
SIGNED:	_____	_____
DATED:	_____	_____

PLEASE NOTE

- As of 1st April 2013, it is a legal requirement that any landlord or letting agent that holds a deposit must have it insured
- All deposits collected by Maneely & Co Ltd after the 1st April 2013 will be insured and protected with TDS NI (Tenancy Deposit Scheme Northern Ireland).
- All successful tenants must pay the insurance fee of **£30**.